Quick start guide DS6421-2/DS6421-3/DS6421-4

Introduction
This quick start guide provides you with the basic installation and use instructions. A limited set of features are described in abbreviated form. Please refer to the user's manual for complete installation and operation instructions.

Telephone base and charger installation
Install the telephone base and charger as shown below.

Battery installation and charging
Install the battery as shown below. Once you have installed the battery, you may be able to make and receive short calls. For best performance, charge the battery continuously for at least 16 hours.

1. Plug the battery connector securely into the socket inside the handset battery compartment, matching the color-coded label.
2. Place the battery with the label THIS SIDE UP facing up and the wires inside the battery compartment.
3. Slide the battery compartment cover towards the center of the handset until it clicks into place.
4. Place the handset in the telephone base or charger to charge.

Handset overview
CHARGE light
On when the handset is charging.

Softkeys (2)
Select a menu item displayed above the key. Select an item or save an entry or setting while in a menu.

CELL
Make or answer a cell call.
Answer an incoming call when you hear a call waiting alert. Flashes quickly when there is an incoming cell call. Flashes slowly when a cell call is on hold.

HOME/FLASH
Make or answer a home call.
Answer an incoming call when you hear a call waiting alert. Flashes quickly when there is an incoming home call. Flashes slowly when a home call is on hold.

Press repeatedly to add or remove 1 in front of the caller ID log entry before dialing or saving it in the directory.

Press to alter the telephone base ringer volume.
Adjust the key tone volume or turn it off.

MUTE/DELETE
Mute the microphone during a call.
Delete the displayed entry while in the caller ID log, directory or redial list.
Delete a digit or character while using dialing keys.
Silence the ringer temporarily while the handset is ringing.
Delete a message or announcement while it is playing.

OFF/CANCEL
Hang up a call.
Silence the ringer temporarily while the handset is ringing.
Press and hold to erase the displayed messages (XX Missed Calls and Download fail) while the phone is not in use.
Press to return to the previous menu or press and hold to return to idle mode without making changes.

GUIDE light
Switch to tone dialing temporarily during a call.
Toggle the name order when saving the caller ID entry into the directory.

Make or answer a home call using the handset speakerphone.
Switch between the speakerphone and the handset during a call, or message or announcement playback.

REDIAL/PAUSE
Press to review the redial list.
Press and hold to insert a dialing pause while entering numbers into the directory.

1/2/3
Change the quality of the audio to best suit your hearing during an outside call; intercom call, message or announcement playback.

Telephone base overview
IN USE light
On when the handset or headset is in use.
Flashes when another telephone sharing the same line is in use or on hold. Flashes quickly when there is an incoming home call.

FIND HANDSET
Press to page all system handsets.

REPEAT
Repeat a message or press twice to play the previous message.

Message window
Shows the number of messages and other answering system information.

ANS ON/OFF
Press to turn the answering system on or off.

PLAY/STOP
Press to play messages.
Press to stop message playback.

Using the menu
To enter the handset menu:
1. Press VOL, when the telephone is not in use.
2. Press or until the screen displays the desired feature menu.
3. Press SELECT to enter that menu.
4. To return to the previous menu, press OFF/CANCEL.
5. To return to idle mode, press and hold OFF/CANCEL.

Telephone settings
Default settings are indicated by asterisks (*).

<table>
<thead>
<tr>
<th>Screen display</th>
<th>Function</th>
<th>Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>LCD language</td>
<td>Set the display language.</td>
<td>English</td>
</tr>
<tr>
<td>Display alerts</td>
<td>Edit the settings for display alerts on the idle screen.</td>
<td>Missed calls Volcomail</td>
</tr>
<tr>
<td>CID time sync</td>
<td>Enable the date and time to be set by incoming caller ID information.</td>
<td>On*</td>
</tr>
<tr>
<td>Rename handset</td>
<td>Change the name for each handset.</td>
<td>HANDSET</td>
</tr>
<tr>
<td>Key tone</td>
<td>Adjust the key tone volume or turn it off.</td>
<td>Up*</td>
</tr>
<tr>
<td>Dial mode</td>
<td>Set the telephone to be tone or pulse dialing.</td>
<td>Tone*</td>
</tr>
<tr>
<td>Ann Call CID</td>
<td>Enable the telephone base and/or the handsets to announce the incoming caller ID information.</td>
<td>On*</td>
</tr>
</tbody>
</table>

Set date and time
To set the date and time manually:
1. Press MENU on the handset when it is not in use.
2. Scroll to highlight Set date/time, then press SELECT.
3. Use the dialing keys (0-9) to enter the month, day and year. Press SET to proceed.
4. Use the dialing keys (0-9) to enter the hour and minute. Press SET to proceed.
5. Scroll to choose AM or PM, then press SET to save.

Ringer volume (telephone base)
To adjust the ringer volume:
Press VOL or \ to increase the ringer volume.
Press OFF/CANCEL on the side of the telephone base to adjust the ringer volume when the telephone is not in use.

Ringer volume (handset)
You can adjust the ringer volume or turn it off.
1. Press MENU on the handset when it is not in use.
2. Scroll to highlight Ringers, then press SELECT.
3. Scroll to highlight Ringer volume, then press SELECT.
4. Scroll to highlight the desired ring type, then press SELECT.
5. Scroll to adjust the ringer volume or press OFF/CANCEL to turn off the ringer. Press SET to save.

Telephone operation
Make a call:
• Press \ or \ and then dial the telephone number.
• Press \, enters the telephone number and then press \.
• Or:
• Predial by first dialing the telephone number and then press \, \, or \.

Answer a call:
To answer a home call:
Press \ or \ and then dial the telephone number.

To answer a cell call:
Press \.

End a call:
• Press OFF/CANCEL or put the handset to the telephone base or charger.
To review and dial from the directory:

Entries are sorted alphabetically.
1. Press voicemail when the handset is not in use.
2. Press [REVIEW] to show the desired entry.
To delete a redial entry:

1. When the desired entry displays, press [DELETE].
2. Use the dialing keys to enter the number, then press [NEXT].
3. Scroll to the desired label, then press [NEXT].
4. Use the dialing keys to edit the name. 
5. Press [SAVE].

To edit a directory entry:

1. When the desired entry displays, press [EDIT].
2. Use the dialing keys to edit the number, then press [NEXT].
3. Scroll to the desired label, then press [NEXT].
4. Use the dialing keys to edit the name. 
5. Press [SAVE].

To delete a directory entry:

1. When the desired entry displays, press [DELETE].
2. When the screen displays Delete contact? and the name of the entry, press [YES].

To remove a downloaded directory:

1. When the desired downloaded directory is chosen, press [OPTION].
2. Scroll to Remove dir. then press [SELECT].

Speed dial

You can copy up to 10 directory entries into the speed dial locations so that you can dial these numbers using fewer keys than usual.

1. Press [DIALED] when the handset is not in use.
2. Scroll to Directory, then press [SELECT].
3. Scroll to Speed dial, then press [REVIEW].
4. Scroll to a desired speed dial location, then press [ASSIGN].
5. Scroll to a desired directory, then press [REVIEW].
6. Select the desired speed dial location, then press [ASSIGN].

To dial a speed dial entry:

1. Press [DIALED] when the handset is not in use.
2. Scroll to Directory, then press [SELECT].
3. Scroll to Speed dial, then press [REVIEW].
4. Scroll to a desired speed dial location, then press [ASSIGN].
5. Scroll to a desired directory, then press [REVIEW].
6. Select the desired label, then press [REVIEW].

To delete a speed dial entry:

1. When the desired entry displays, press [DELETE].
2. When the screen displays Delete contact? and the name of the entry, press [YES].

Screen display and Function

<table>
<thead>
<tr>
<th>Options</th>
<th>Description</th>
</tr>
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<tbody>
<tr>
<td>On</td>
<td>Call settings are displayed on the handset and the message window on the telephone base turn on.</td>
</tr>
<tr>
<td>Off</td>
<td>Call settings are not displayed. Call messages are recorded on the built-in answering system.</td>
</tr>
</tbody>
</table>

Remote code

1. Press [DIALED] when the handset is not in use.
2. Scroll to Directory, then press [SELECT].
3. Scroll to Speed dial, then press [REVIEW].
4. Scroll to a desired speed dial location, then press [ASSIGN].
5. Scroll to a desired directory, then press [REVIEW].
6. Select the desired speed dial location, then press [ASSIGN].

To dial a speed dial entry:

1. Press [DIALED] when the handset is not in use.
2. Scroll to Directory, then press [SELECT].
3. Scroll to Speed dial, then press [REVIEW].
4. Scroll to a desired speed dial location, then press [ASSIGN].
5. Scroll to a desired directory, then press [REVIEW].
6. Select the desired label, then press [REVIEW].

To delete a speed dial entry:

1. When the desired entry displays, press [DELETE].
2. When the screen displays Delete contact? and the name of the entry, press [YES].

About answering system and voicemail

Your telephone has separate indicators for two different types of voice messages: those left on the built-in answering system and those left at your telephone service provider’s voicemail. Each alerts you to new messages separately.

- If X# message displays on the handset and the message window on the telephone base turn on, there are messages recorded on the built-in answering system.
- If No X# message displays on the handset and the message window on the telephone base turn off, there are messages recorded on your telephone service provider’s voicemail.

Contact your telephone service provider for more information on how to access your voicemail.

Answering system settings

Default settings are indicated by asterisks (*).

1. Dial your telephone number from any touch-tone telephone.
2. When the system plays your announcement, enter the two-digit remote code. The preset code is 19.
3. You can enter one of the following remote commands.

<table>
<thead>
<tr>
<th>Command</th>
<th>Function</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Play all messages.</td>
</tr>
<tr>
<td>2</td>
<td>Play new messages.</td>
</tr>
<tr>
<td>3</td>
<td>Delete the playing message (during playback).</td>
</tr>
<tr>
<td>4</td>
<td>Delete all messages.</td>
</tr>
<tr>
<td>5</td>
<td>Repeat the current message (during playback).</td>
</tr>
<tr>
<td>6</td>
<td>Play the previous message.</td>
</tr>
<tr>
<td>7</td>
<td>Hear a list of remote commands.</td>
</tr>
<tr>
<td>8</td>
<td>Stop to the next message (during playback).</td>
</tr>
<tr>
<td>9</td>
<td>Record a new announcement.</td>
</tr>
<tr>
<td>0</td>
<td>End the call.</td>
</tr>
<tr>
<td>#</td>
<td>Turn the answering system on or off.</td>
</tr>
</tbody>
</table>

Answering system operation

1. Dial your telephone number from any touch-tone telephone.
2. When the system plays your announcement, enter the two-digit remote code. The preset code is 19.
3. You can enter one of the following remote commands.

4. Hang up or press 8 to end the call.

Message playback

To play messages at the telephone base: Press [PLAY] when the telephone is not in use. Options during playback:

- Press [VOL+] or [VOL-] to adjust the speaker volume.
- Press [SKIP] to skip to the next message.
- Press [REPEAT] to repeat the message currently playing. Press [REPEAT] twice to listen to the previous message.
- Press [DELETE] to delete the current message. The system advances to the next message.
- Press [PLAY/STOP] to stop.