



# NG-A3211-10

## Worksheet

### Project Contact

Name \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
Email \_\_\_\_\_

### Property Contact

Name \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
Email \_\_\_\_\_

### Color Selections\*

Faceplate Paper:    White    Cream    Pewter    Black

Text    \_\_\_\_\_ Symbols \_\_\_\_\_

Logo    \_\_\_\_\_

\* Please provide PMS color reference numbers when possible

### Quantities and Room #s

Faceplate Qty    \_\_\_\_\_

Room #s:    Yes    No    (if YES, how many?) \_\_\_\_\_

(if NO, should a blank Room # box be printed?):    Yes    No

### Button Labeling\*

*\*see icon worksheet*

| Text              | International Symbol Number |
|-------------------|-----------------------------|
| <b>Top Row</b>    |                             |
| Button 5          |                             |
| Button 6          |                             |
| Button 7          |                             |
| Button 8          |                             |
| <b>Middle Row</b> |                             |
| Button 1          |                             |
| Button 2          |                             |
| Button 3          |                             |
| Button 4          |                             |
| <b>Bottom Row</b> |                             |
| Button 9          |                             |
| Button 10         |                             |

To specify  
dialing instructions and  
property information  
please see

Dialing Instructions  
Worksheet

(Please Note:  
Buttons 9 & 10  
cannot be removed)

|      |   |      |    |
|------|---|------|----|
| 5    | 6 | 7    | 8  |
| 1    | 2 | 3    | 4  |
| MUTE |   | HOLD |    |
| 9    |   |      | 10 |

### Special Instructions