



Project Contact

Name _____
Phone _____
Fax _____
Email _____

Property Contact

Name _____
Phone _____
Fax _____
Email _____

Color Selections*

Faceplate Paper: ☐ White ☐ Cream ☐ Pewter ☐ Black

Text _____ Symbols _____

Logo _____

* Please provide PMS color reference numbers when possible

Quantities and Room #s

Faceplate Qty _____

Room #s: ☐ Yes ☐ No (if YES, how many?) _____

(if NO, should a blank Room # box be printed?): ☐ Yes ☐ No

Button Labeling*

**see icon worksheet*

	Text	International Symbol Number
Right Column		
Button 6		
Button 7		
Button 8		
Button 9		
Button 10		
Left Column		
Button 1		
Button 2		
Button 3		
Button 4		
Button 5		

CTM-A242P / CTM-S242P

Faceplate Worksheet

To specify dialing instructions and property information, please see **Dialing Instructions Worksheet**

USB PORT

1 6

2 7

3 8

4 9

5 10

MESSAGES

11 MUTE VOLUME

LINE 1 HOLD

LINE 2 CONF

Special Instructions